



# Cathy-Lea Studios

2025

INFORMATION PACK



*Creating stars since 1990*

## Experts in entertainment education. Creating stars since 1990.



When established in 1990, Cathy-Lea was **unique in its performing arts curriculum**. 35 years later, we are still leaders in performing arts education, offering programs that are **educationally informed**, responsive to children's **diverse learning needs**, and preparing graduates for the **demands of the performing arts industry**, in an environment that is **positive, inclusive, encouraging and fun!**

### Mission

Cathy-Lea Studios are committed to delivering 'best practice' in Dance and performing arts education, delivering registered, recognised and reputable training. We strive to nurture students' passion for performing arts, inspire creativity and artistry, and develop strong Dance and performance technique. We encourage students to achieve their personal best, while developing confidence, resilience and social skills within a nurturing, supportive community.

### At Cathy-Lea your child will:

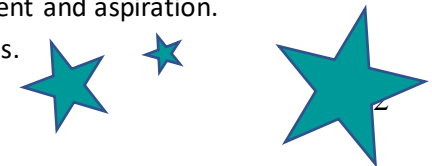
- Be welcomed, nurtured and supported regardless of age, ability, gender, or cultural background.
- Be inspired to develop creativity, confidence and musicality.
- Refine technique and artistry in dance, music and drama.
- Develop a passion for performing and the arts.
- Cultivate self-awareness, perseverance and resilience.
- Build physical skills such as fitness, agility and co-ordination.
- Foster inter-personal values such as commitment to others, empathy, and teamwork.
- Grow as 'triple threat' performers who can dance, sing and act.
- Experience varied performance opportunities including non-competitive and community events.
- Have options to pursue a wide variety of performing arts classes for fun and fitness.
- Have the option to undertake high standard technical training and prepare for a career in performing arts.
- Discover, develop and display their inner shining star!



### Cathy-Lea Studios offer:

- **Expert tuition** from qualified teachers and top industry professionals, with Child Safety and SafeDance training.
- **Extensive curriculum** of performing arts classes including many styles of Dance, instrumental Music, Drama and performance.
- **Exciting performance opportunities** including concerts, cabarets, community events and national and international opportunities.
- **Excellent outcomes** including top marks in examinations, awards, scholarships, eisteddfod placings, fulltime performing arts placements and performance careers.
- **Exceptional learning environment** that recognises the whole child and nurtures individual learners, supporting those with disability and learning differences; providing for those who want recreational, fun classes; offering structured technical training; and extending those with talent and aspiration.
- **Reasonable rates** with significant family discounts and unlimited class passes so the more you do, the less you pay per class.

Register for a **FREE TRIAL** or **ENROL NOW** at [www.cathy-lea.com](http://www.cathy-lea.com)



## HOW TO ENROL

Please ensure you have read and agree to our policies and procedures prior to enrolling.

### Dance and Drama students enrol via our website

1. Click 'ENROL NOW' at [www.cathy-lea.com](http://www.cathy-lea.com)  
You will receive an email confirming your enrolment.
2. Pay your class deposit of \$20 deposit per class or \$100 total deposit (whichever is lesser) to:  
Cathy-Lea Dance Works, BSB : **033 341** Acct : **509 535**, Reference : client surname & initial  
*Alternately new students can register for a free trial before enrolling, but places in classes will only be held if the enrolment process is completed and a class deposit is paid.*

### Instrumental Music students enrol via Google form

1. Complete [this enrolment form](#)  
*Note : This is not an automated enrolment and is subject to office processing times.*
2. Pay \$15- annual registration fee to :  
Cathy-Lea Dance Works, BSB : **033 341** Acct : **509 535**, Reference : client surname & initial

### What happens next?

Dance and Drama students:

- An invoice will be emailed to you once your enrolment has been processed.
- Pay the balance of your fees by the invoice due date to receive the discounted Advance Payment Rate.

Music students:

- You will be contacted by a Music teacher to arrange an individual class time.
- Class fees are paid directly to your Music teacher.

### Notes :

- Fee payments can be made via direct bank deposit, or via cash or credit card in our Street Front office.
- Deposits are not refundable and will hold your place in a class until the beginning of the term only.
- Accounts not paid in full prior to the first week of term will revert to the Standard Rate.



# 2025 TIMETABLE

## STREET FRONT STUDIOS

5/ 15-19 Vesper Dve, Narre Warren



## BACK LANE STUDIOS

3/9-11 Vesper Dve, Narre Warren

CONTACT US for personalised class recommendations [office@cathy-lea.com](mailto:office@cathy-lea.com) 9704-7324

*Timetable may be adjusted to accommodate enrolments.*

	Studio 1 STREET FRONT	Studio 2 STREET FRONT	Studio 3 STREET FRONT	Studio 4 BACK LANE	Studio 5, 7. 8 BACK LANE	Studio 6 BACK LANE
<b>Mon</b>	5.15 - Advanced 1 Ballet 6.15- Senior Elite Hip Hop 7.15-9.15 - Senior Elite Training & Troupes	4.15-7.15 - Inter Training & Development Squad	4.15-7.15 - Sub Inter Elite Training & Troupes	4.15-7.15 – Inter (U13) Elite Training Program 7.30 - Adult Jazz 8.15 - Adult Hip Hop		4.15-6.15/7.15-8.15 - Inter (U15) Elite Training Program
<b>Tues</b>	9.30 – Ready Set Move (18mo-3yrs) 10am - Ready Set Ballet (3-5yrs) 10.30m - Ready Set Dance (3-5yrs) 11.30 - Acro Tots (2-5 yr olds) 4pm - Grade 1 Ballet 5pm - Grade 2 Ballet 6pm - Grade 6 Ballet	4.15 - 8 Tap 5pm - 8 Jazz 6pm - 9 Jazz  7.15 - Adult Special Stars  7pm - Pointe 7.30 - Intermediate Ballet 8.30 - 9 Tap	4.15 - 4 Jazz 5pm - 3 Jazz 5.45 - 3 Tap 6.30 - 4 Tap	4.15 - 2 Ballet 5pm - 2 Jazz 5.45 - 2 Tap  6.30 - Junior Acrobatics 7.15 - Junior Hip Hop		4.15 - 1 Combo class (Ballet, Jazz & Tap) 5-6yrs 5.45 - Beginner Hip Hop 6.15 - Inter-Teens Special Stars 7pm - Inter Hip Hop 7.45 - Inter-Teens Commercial
<b>Wed</b>	9.30 – Ready Set Move (18mo-3yrs) 10am – Ready Set Dance (3-5yrs) 11am – Ready Set Ballet (3-5yrs) 11.30 – Acro Tots (2-5 years) 3pm-4.30 – VET Teachers class 4.30 - Open Troupe (ages 16+) 5.30pm - Advanced 1 Ballet 6.30 - Intermediate Ballet 7.30 – Intermediate Pointe	5pm - Pointe 5.30 - Advanced Open Ballet (ages 16+) 6.30 - Pointe  7pm - Open Commercial (ages 16+) 7.45 - Advanced Jazz (ages 16+)	4.30 - 10 Tap 5.30 - 10 Jazz 6.30 - 11 Tap 7.45 - 11/12 Jazz 8.45 - Advanced Tap (ages 16+)	4pm - Junior Open Ballet (ages 5-10) 4.45 - Junior Contemporary (ages 5-10) 7pm - Inter Open Ballet (ages 11-14) 7.45 - Inter Contemporary (ages 11-14)		5.45 - Open Conditioning

Register for a FREE TRIAL or ENROL NOW at [www.cathy-lea.com](http://www.cathy-lea.com)

<b>Thur</b>	9.30 – Ready Set Move (18mo-3yrs) 10am - Ready Set Dance (3-5yrs) 11am - Ready Set Ballet (2-5yrs) 4pm - Grade 3 Ballet 5pm - Grade 4 Ballet 6pm – Pointe	5.15- 7 Jazz 6pm - Pointe 6.30 - Grade 5 Ballet 7.30 - 7 Tap	4.15 - 6 Jazz 5pm - 5 Jazz 5.45 - 5 Tap 6.30 - 6 Tap	4.15 -5.45 - 1 Combo class (Ballet, Jazz & Tap) 5-6yrs 5.45 - Junior Acrobatics 6.30 - Junior Hip Hop 7.15 - Inter- Teens Acrobatics	4.15 - Ready Set Dance (3-5yrs) 5.15 - Ready Set Ballet (3-5yrs) 5.45 - Junior Drama 6.30 - Junior Musical Theatre 7.15 - Inter-Teens Drama 8pm - Inter-Teens Musical Theatre	4.15 - Junior Contemporary 5pm - Junior Hip Hop 5.45 - Inter Hip Hop 6.30 - Inter – Teens Contemporary 7.15 - Teens Hip Hop
<b>Fri</b>	4.15-7.15 – Senior Elite Training & Troupes 7.15 – Senior Elite Acrobatics 8pm- Senior Elite Commercial	4.15-7.15 - Inter Training & Development Squad	4.15-7.15 - Sub Inter Elite Training & Troupes 7.15 -8pm – Sub Inter Elite Hip Hop	4.30 -5.15 - Inter Elite Hip Hop 5.15 -8.15 - Inter Elite Training & Troupes 8.15 - Inter Elite Acrobatics	4.15-5.45 - Sub Junior Elite Training & Troupes	4.15-6.15 - Junior Elite Training & Troupes
<b>Sat</b>	9am - Grade 1 Ballet 10am - Grade 2 Ballet 11am - Grade 3 Ballet 12pm - Grade 4 Ballet 1pm - Grade 5 Ballet 2pm - Grade 5 Pointe  3.30-5.30 - VET Dance 1 & 2 5.30-6.30 - Teachers' class	9am - Ready Set Move (18mo-3yrs) 9.30 – Ready Set Dance 2 (4-5yrs) 10.30- Ready Set Ballet 2 (4-5 yrs) 11am - 4 Tap 1pm - 6 Jazz 1.45 - 6 Tap	9.15 - 4 Jazz 10am - 3 Jazz 10.45 - 3 Tap 11.30 - Grade 4 Pre-Pointe 12pm - 5 Jazz 12.45 - 5 Tap 2.30 - 7 Jazz 3.15 - 7 Tap	9am - 1 Ballet 9.45 - 1 Jazz 10.30 - 1 Tap 11am - Junior Acro 11.45 - Junior Hip Hop 12.30 - 9 Jazz 1.15 - 9 Tap 2pm - Gr 6 & Inter Pointe 2.30 - Inter Ballet	9am - Ready Set Dance 1 (2-3yrs) 10am - Ready Set Ballet 1 (2-3yrs) 10.30-Acro Tots(2-5yrs) 11am - Junior-Inter Musical Theatre 12pm - Production class 1pm -Junior Contemporary	9am - 2 Jazz 9.45 - 2 Ballet 10.30 - 2 Tap 11am - 8 Tap 11.45 - 8 Jazz 1pm - Grade 6 Ballet 2pm - Inter-Teens Contemporary

**KEY TO CLASSES BY LEVEL**

<b>Pre-school program</b>	ages 1 ½ -5	RS Move, RS Dance, RS Ballet, Acero Tots	nurturing confidence, co-ordination, creativity
<b>Beginner technique</b>	ages 5-7	levels 1 & 2 Jazz, Tap & Ballet	establishing skills, expression, enjoyment
<b>Junior technique</b>	ages 7-9	levels 3 & 4 Jazz & Tap, Grade 1 & 2 Ballet	developing technique, passion & artistry
<b>Inter technique</b>	ages 9-12	levels 5 & 6 Jazz & Tap, Grade 3 & 4 Ballet	furthering technique, passion & artistry
<b>Teens technique</b>	ages 11-13	levels 7 & 8 Jazz & Tap, Grade 5 & 6 Ballet	refining technique, passion & artistry
<b>Advanced technique</b>	ages 15+	level 10+ Jazz & Tap, Inter & Advanced Ballet	mastering technique, passion & artistry
<b>Recreational classes</b>	ages 5+	Junior, Inter, Teens, Adult classes	socialisation, fun & fitness
<b>Theatrical classes</b>	ages 5+	Drama, Musical Theatre, Musical Production, Singing	building creativity, confidence & musicality
<b>Elite extension classes</b>	ages 5+	Junior, Inter & Senior Elite Training Program	extending & enriching dance & performance skills
<b>VET Dance</b>	ages 15+	accredited vocational courses in Dance	pre-professional training in performing arts

## 2025 FEES

There are two options for group class fee payment.

### 1. PAY PER FAMILY, BASED ON TOTAL HOURS PER FAMILY PER WEEK

Work out the total hours your family takes per week and multiply it by the hourly rate. Multiply by 10 to work out the family fee for a 10 week term.

Hours per family per week	Advance Payment	Standard Rate
1.25 hours or less	\$18 per hour	\$19.80 per hour
1.5 - 2.75 hours	\$17 per hour	\$18.70 per hour
3 hours - 4.75 hours	\$16 per hour	\$17.60 per hour
5 hours-6.75 hours	\$15 per hour	\$16.50 per hour
7 hours+	\$14 per hour	\$15.40 per hour

### 2. PAY PER STUDENT WITH AN UNLIMITED CLASS PASS

Enrol in as many group classes as you like and pay one amount per student. Multiply by 10 to work out the fee for a 10 week term.

*With 150 dance and performing arts classes offered per week, you are sure to be able to create an exciting program that meets your individual wants and needs!*

	Advance Payment	Standard Rate	
Pre-school student :	\$33 per week	\$36 per week	(pre-school classes only)
Junior student :	\$66 per week	\$72 per week	(per student aged 5-8 on 1 <sup>st</sup> January 2025)
Inter / Senior student :	\$99 per week	\$108 per week	(per student aged 9+ on 1 <sup>st</sup> January 2025)

Notes on unlimited class passes :

- Classes must be **age and level appropriate**. (eg students on a junior student pass can only enrol in junior or junior-inter classes).
- Unlimited class passes are **per student** and cannot be counted towards family rates.
- **Private lessons are not included** in unlimited class passes.

Notes on fees:

- Fees are invoiced termly. Cathy-Lea terms **follow school terms** which are usually 9-11 weeks. Term 4 term fees include concert rehearsals.
- Invoices are prepared at the **Advance Payment Rate** and are **emailed to the registered client email address**.
- Accounts are the responsibility of the registered client. If you have an agency or school paying your fees, we request you then **forward accounts onto them**.
- Invoices **not paid by the due date will revert to the Standard Rate**.
- Invoices not paid by mid-term may result in **tuition being refused**.
- Unpaid accounts beyond mid-term will be **forwarded onto a debt collector**.
- Debtors will be **liable for all debt collection costs**.
- Fees are **not refundable or transferable** under any circumstances.
- Missed classes can be made up by completing **"make-up" lessons** within a term. These can be in any class of an equal duration to the class missed.
- All rates include 10% GST.
- We work hard to keep fees to a minimum while providing excellent programs, quality teachers, additional classroom support as needed, and specialised facilities.
- Please contact us if you are experiencing financial difficulty.

Register for a **FREE TRIAL** or **ENROL NOW** at [www.cathy-lea.com](http://www.cathy-lea.com)



# OTHER RATES

## VET DANCE

**Cert II & III in Dance \$1600- per year** includes 1 hour Contemporary class and 2 hour theory class on Saturday afternoon, plus rehearsals, RTO fees, marking & assessment. Students must also take technique classes in 2 styles. These classes are charged at usual Cathy-Lea class rates. Year 2 students need to learn 2 solos. These are charged at private lesson rates.

**Cert IV in Dance Teaching and Management \$2000- per year**- enrolled students will complete CUA40320 Cert IV in Dance Teaching and Management over 2 years.

## ADULT 10 CLASS PASS

**\$150 for 10 x Adult classes** valid for 3 months from time of issue. For students aged 18+ only.

## PRIVATE LESSON RATES

**\$30 to \$50 per 30 minutes (rate set by individual teachers).** Lessons available in Dance, Singing, Drums, Piano or Bass Guitar. Paid to the teacher via direct deposit as a full term fee or in instalments as arranged with individual teachers.

## ANNUAL REGISTRATION FEE compulsory with all enrolments

**\$35- (Dance /Drama / Group Music students)** covers individual accident insurance, your enrolment, music rights and other administrative costs

**\$15- (Private Instrumental & Voice students)** covers music rights and enrolment costs

1. Enrolments will not be confirmed until this fee is paid.

2. This amount is due on enrolment each year for each student and is not refundable.

## TROUPE BOND

**\$100-** non-refundable upfront troupe bond payable with your 1<sup>st</sup> term fees. This will contribute towards competition entry fees. Any left over will be transferred to your costume account. If students drop out part way through the year, they will forfeit this amount.

## DANCE STEP Student Teacher Program **\*\*NEW for 2025\*\***

**Special Introductory offer : \$40 per term**

In 2025 we have introduced the internationally acclaimed Dance Step Program for student teachers aged 12+. This program will equip students with the knowledge and skills to safely assist in classes, and provide a basic understanding of dance teaching principles. This is a requirement for all assisting teachers aged under 18 from 2025.



Register for a **FREE TRIAL** or **ENROL NOW** at [www.cathy-lea.com](http://www.cathy-lea.com)



# MORE ABOUT OUR PROGRAMS

At Cathy-Lea we offer a **range of training programs** to meet the needs of the whole family. You can select the styles of classes and intensity of training that **suits your age, wants and needs**.

## 1. PRE-SCHOOL PERFORMING ARTS

**Ready Set Move** – from walking age - 3 years with a parent or special adult in class

**Ready Set Dance** - Combo class including Jazz, Tap and Hip Hop for suitable for 3-5 year olds (Divided into RSD 1 (3-4 yrs) & RSD 2 (4-5yrs) on Saturdays)

**Ready Set Ballet** - Ballet class for 2-5 year olds

**Acro Tots** – Tumbling and Acrobatics for 2-5 year olds

## 2. TECHNICAL DANCE

Core technical Dance training in **Ballet, Jazz and Tap**. Divided into Beginner (ages 5-7), Junior (ages 7-9), Inter (ages 9+), Teens (ages 11+) and Advanced levels. Optional exams in Cecchetti International Ballet and both SFD and ATOD Tap and Jazz.

**Level 1** – prep level at school

**Level 2** - grade 1 level at school

**Level 3 Jazz & Tap, Grade 1 Ballet** - grade 2 at school

Students are then placed in levels according to age and skill

Notes: Level 1 is taught as a combo of Ballet, Jazz and Tap on Tuesday and Thursday, or as separate classes in Ballet, Jaza and Tap on Saturday.

After level 2 Ballet, students progress to GRADE 1 Ballet



## 3. RECREATIONAL CLASSES (Dance and Theatrical)

Classes for fun, fitness and friendship – including Contemporary Dance, Hip Hop, Commercial, Acrobatics, Drama and Musical Theatre classes. (ages 5+) Open to students of all abilities. Free work, skills and combinations taught each class.

**Beginner** – a shorter class for 5-6 year olds

**Junior** - junior primary school (ages 5-8)

**Inter** - upper primary school (ages 9-12)

**Teens** - secondary school (age 13+)

**Adult** – adults, all abilities (age 18+)

**Advanced Open** – for trained dancers who seek open classes for fun, fitness ad maintaining skills (ages 15+)

## 4. ELITE TRAINING PROGRAM

Extension training and competition work for talented and dedicated students. Pre-requisites apply. Contact us for more information. [office@cathy-lea.com](mailto:office@cathy-lea.com)

## 5. VOCATIONAL (VET) DANCE

Nationally recognised vocational training for ages 15+. VET Dance can be studied as a part of a scored VCE program.

Certificates offered include Cert II in Dance, Cert III in Dance, Cert III in Assistant Dance Teaching, Cert IV in Dance Teaching and Management.

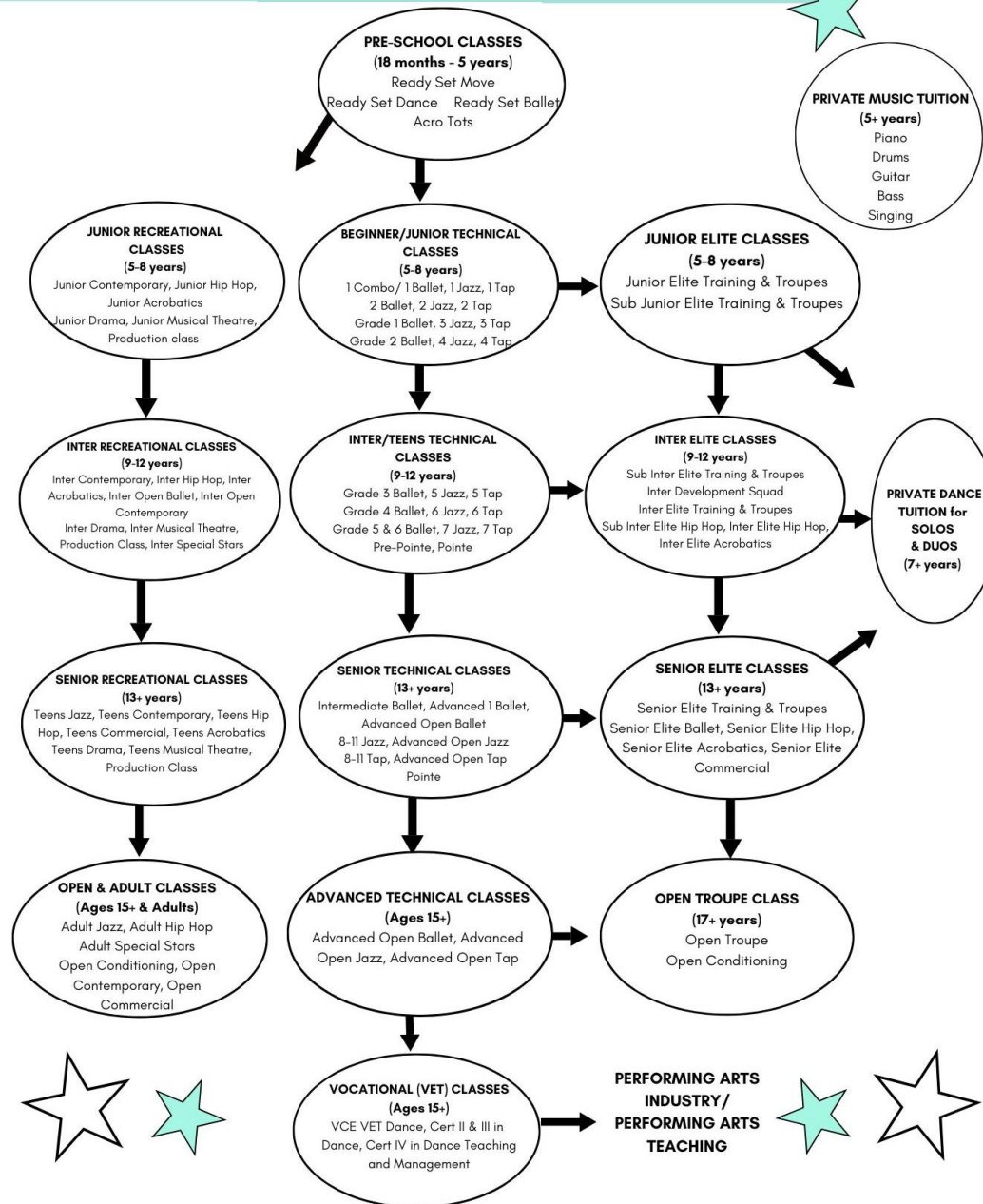
## 6. INSTRUMENTAL MUSIC

Our music teachers are all experts in their fields and have extensive experience as both music teachers and performers in a range of styles. Tuition is via 30 minute 1:1 private lessons. Students participate in 2 soirees annually. Our talented music teachers offer private tuition in **singing, piano, keyboard, drums, guitar and bass**.





# STREAMS, LEVELS & PROGRESSION



Notes: Ready Set Dance progresses to either 1 Ballet, 1 Jazz or 1 Tap, 1 Combo, or Junior classes.  
 Students can select any combination of recreational and technical classes.  
 Technical classes are a pre-requisite for elite classes. Elite classes are a pre-requisite for private dance classes.

# DANCE CLASSES



**Ballet** is the foundation to any course of dance training. Classes are offered in the internationally recognised Cecchetti method of training. Students can complete examinations up to professional and teaching levels. Studies in classical ballet develop poise, discipline, grace and style as well as strength, flexibility, musicality and artistry.

**Jazz** classes are upbeat and energetic, featuring high kicks, turns and rhythmic movements to the latest music. Southern Federation of Dance and Australian Teachers of Dancing syllabi are taught, providing students with opportunities to achieve recognised levels and progress systematically to professional performance or teaching standards.

**Tap** teaches musicality and rhythm. The Southern Federation of Dance and Australian Teachers of Dancing syllabus is taught so students have opportunities to achieve recognised levels and progress systematically to professional or teaching standards.

**Level 1 Combo** – is a 90 minute combo class consisting of Ballet, Jazz and Tap for students in Prep year at school. These styles are also taught as separate level 1 classes on Saturday morning.

**Contemporary** is a modern 'free' style of dance characterised by the use of a flexible torso, contraction and release movements and innovative movements of body parts. This style may have the grace and flow of classical ballet or be more quirky and angular.

**Lyrical** is an expressive, slow style incorporating the aesthetics of Ballet and technique of Jazz and Contemporary. Because the technique and style are similar, Lyrical is taught in Contemporary class.

**Hip Hop** is an urban 'street' style of dance performed to current music. Hip hop can be relaxed, slow and lyrical or upbeat, hard-hitting and aggressive. Junior classes teach this style within an age-appropriate, up-to-date framework. Classes are taught by current industry professionals who are at the cutting edge of this current genre.

**Commercial Jazz** is an urban, sassy variation of Jazz as performed currently in music film clips, concerts and events.

**Acrobatics** is for dancers looking to develop tumbling skills. Students develop strength and flexibility as they learn to do cartwheels, walkovers and aerial feats. Junior acrobatics is focussed on developing strength, flexibility and co-ordination.

**Special Dance** classes offer children and adults with mild-moderate intellectual and physical disabilities the opportunity to have their own space and shine in their own right. Class content is driven by the needs, interests and abilities of students. 1-on-1 support can be offered where needed. All students have opportunities to participate in concerts.

**VET Dance** can be taken as a scored or non-scored component of VCE studies for students in years 10-12. These subjects introduce students to world of dance beyond studio lessons. Students doing VET Dance also receive a nationally recognised Dance qualification. In 2025, we are also offering Certificate IV in Dance teaching and Management.

## PERFORMING ARTS CLASSES



**Drama** classes develop imagination, expression and social skills through games, role play and performance work. Junior Drama is a great starting point for building children's confidence, creativity and ability to work with others. Skills are taught in a 'fun', social context.

**Musical Theatre** teaches Singing and Dancing for students who want to develop skills to perform in Musical Theatre. Choose Drama with this class for a truly triple threat performing arts course! Students have regular opportunities to perform.

**Production class** students will take on roles, rehearse and perform a musical productions and plays.

## PRE-SCHOOL CLASSES



**Ready Set Move** is a 30 minute 'Mums'n'Bubs style' class for 18 month-3 year olds. Children are encouraged to engage, explore and express in this class, which develops musicality, creativity and co-ordination. Props, musical instruments and a variety of songs are used to create an engaging and fun learning experience which builds basic dance and music skills. Participation with a grown up makes it an ideal starting class for very young students, or those requiring a little reassurance, confidence, or assistance.

**Ready Set Dance** is a one hour combo class including **Jazz, Tap, Hip Hop, Singing** and **Music** ideal for 2-5 year olds. Classes develop confidence, creativity and co-ordination. They incorporate bright props and engaging music and are loads of fun!

**Ready Set Ballet** is a 30 minute magical ballet experience for 2- 5 year olds. Twirl our mascot will lead our little dancers through each step of the class as they learn the fundamentals of ballet. Students develop coordination, body awareness, strength and flexibility using mime, props and themed dances.

Register for a **FREE TRIAL** or **ENROL NOW** at [www.cathy-lea.com](http://www.cathy-lea.com)



# ELITE TRAINING PROGRAM

The Elite Training Program is an extension training program for students aged 5+ who want to work hard to be challenged and extended in their performing arts training. Students engage in extension training and learn to work as an ensemble dancer, performing at competitions and community events.

Passionate, talented and aspiring performers are invited to audition. Technical Ballet, Jazz and Tap classes are pre-requisites this program.

Enrolment in a year-long commitment as student become part of a competition dance team.

**Inter and Senior training** will run on both Monday and Friday nights and consist of::

**Conditioning** – including cardio fitness, strength, agility and flexibility

**Extension technique and skills** - in Ballet, Jazz, Tap and (for inters and above) Contemporary

**Troupes** – in a variety of styles such as: Ballet, Neo Classical, Jazz, Tap, Hip Hop, Lyrical, Contemporary or Song and Dance

**Broader skills** – optional classes in Acrobatics, Hip Hop and Commercial Jazz

*Students must enrol in the whole program (ie Monday and Friday nights).*

*Pre-requisites : exam classes in Ballet, Jazz and Tap with a result of Commended or higher. Senior students may take Advanced Open classes instead of exam classes.*

**Sub Junior and Junior Elite training** is closely linked to general technical classes to ensure foundation skills are established. Students should enrol in:

**Junior Elite class** on Friday (Training & Troupes)

**2-3 Ballet classes** per week (exam classes or Junior Open Ballet)

**1-2 Jazz classes** per week (exam classes)

**1-2 Tap classes** per week (exam classes)

Students may also enrol in recreational classes such as Contemporary, Acrobatics or Hip Hop, but these are not essential to their development as dancers at this age. Musical Theatre and Drama are highly recommended to build confidence and broaden performance skills.

**Solo, Duo, Trio lessons** are opportunities for students seeking further extension and performance experience.

Students aged 7+ who are **enrolled in the Elite Training Program** can register their interest in learning solos, duos or trios for competitions work.

If students have appropriate skills, maturity and have sufficient troupe experience, they will be allocated a private weekly lesson time.

When they have mastered their routines sufficiently, teachers will grant permission for them to enter dance eisteddfods.

Solos, duos and trios must be performed to the Director either at the solo soiree or in the studio prior to going to competitions.

To register your interest for solo lessons, email [office@cathy-lea.com](mailto:office@cathy-lea.com).



Parents and students should read and agree to the policies and procedures below before enrolling.

These will assist you to understand how we work at Cathy-Lea Studios and support the smooth and happy operation of our studio for staff, students and parents.

## Premise

*Cathy-Lea teaching staff will teach your children performing arts skills, and nurture their growth as creative and confident young people.*

*Cathy-Lea office staff will assist parents with enquiries, payments and communication.*

*We ask parents to respect and trust our staff, and work with us to ensure a positive experience for your children.*

## 1. Enrolment

- 1.1 Enrolments are accepted via customer portal (existing students), online at [www.cathy-lea.com](http://www.cathy-lea.com) (new students) or via the enrolment form (see below under 'enrolment procedure').
- 1.2 Places in classes will be held on receipt of **\$20 deposit per class OR \$100 per student.**
- 1.3 An invoice will be emailed to you once your enrolment has been processed. This must be paid by the due date to confirm your enrolment.
- 1.4 Where trial classes are offered, students' places will only be held after term fees are paid.

## 2. Fees

- 2.1 Fees are payable in accordance with the 2025 fees schedule.
- 2.2 Invoices prepared at the Advance Payment Rate and are emailed to the registered client email address.
- 2.3 If you have an agency or school paying your fees, we request you forward this onto them.
- 2.4 Invoices not paid by the due date will revert to the Standard Rate.
- 2.5 Invoices not paid by mid-term may result in tuition being refused.
- 2.6 Unpaid accounts beyond mid-term will be forwarded onto a debt collector.
- 2.7 Debtors will be liable for all debt collection costs.
- 2.8 Fees are not refundable or transferable under any circumstances.



## 3. Attendance

- 3.1 Students are expected to attend lessons every week. If a student is to be absent from class, an apology to [office@cathy-lea.com](mailto:office@cathy-lea.com) or 9704-7324 is appreciated.
- 3.2 Missed classes can be made up by completing "make-up" lessons within a term. These can be in any class of an equal duration.
- 3.3 Repeated non-attendance without notice may lead to a child's place being forfeited in a performance or class.
- 3.4 Families taking extended travel breaks of 4 weeks or more may apply for an adjustment to accounts via email to [office@cathy-lea.com](mailto:office@cathy-lea.com).
- 3.5 In the case of extended illness or injury, a medical certificate stating the period a child was unable to participate in class should be submitted to the office and fees will be adjusted.
- 3.6 Students enrolled at Cathy-Lea should attend this performing arts academy exclusively and not take dance or drama classes elsewhere other than at their school of education.  
This is to avoid conflicts of interest. Please contact us if you have questions.

## 4. Awards

- 4.1 Certificates are issued at Presentation Day to all students who complete the year having trained with us for at least one term.
- 4.2 Certificates list classes enrolled in at the commencement of Term 4.
- 4.3 Medals will also be presented to those who have performed in the annual concert.
- 4.4 Trophies are awarded after 5, 10 and 15 years of attendance at classes at Cathy-Lea (with at least 4.5, 9.5 and 14.5 years' attendance).
- 4.5 Students who complete 15 years training at the studio and reach the age of 18 become lifetime members of the "Star Club" and can attend ongoing classes free of charge.
- 4.6 Silent scholarships are awarded annually at the director's discretion. Criteria includes student's work ethic, family's support of the studio, student's potential and achievement.

## 5. Concerts

- 5.1 The academy has 2 major concerts for dance and performing arts students. Participation is encouraged but is not compulsory.
- 5.2 Notification of intention *not* to perform in the Mid-Year Concert is required prior to the end of Term 1.
- 5.3 Notification of intention *not* to perform in the End-of-Year-Year Concert is required in writing by 1<sup>st</sup> August 2024.
- 5.4 Students are required to attend classes regularly in terms 3 & 4 and attend 2 compulsory rehearsals prior to the End-of-Year Concert to be eligible to perform on this occasion.
- 5.5 Music students have 2 optional soirees : Mid-Year and End-of-Year.

## 6. Concert Bond

- 6.1 You will be invoiced \$80 concert bond by the costume team in Term 3. This will pay for your concert video and the remainder will contribute to your End-of-Year concert costume costs.
- 6.2 Payment of the concert bond is an agreement that you will attend the compulsory full school rehearsal and dress rehearsal, as well as attend classes regularly to learn items.
- 6.3 Payment of the concert bond is also an agreement that you will be liable for the cost of concert costumes bought for your child.
- 6.4 Concert bond must be paid to the costume by 1<sup>st</sup> August 2025 to ensure costumes are sourced for your child.
- 6.5 If a student changes their mind about concert participation, the concert bond paid is forfeited and you will be liable for any additional costumes that have been bought for you.

## 7. Costumes

- 7.1 Most End-of-Year Concert costumes are bought complete for each child and cost approximately \$50-\$70 each.
- 7.2 Some costumes are hired so may only cost \$25-\$40 each.
- 7.3 Each class will have 1 item in the concert, so there will be 1 costume per class taken.
- 7.4 Costumes will not be ordered unless the concert bond is paid by 8<sup>th</sup> August 2025.
- 7.5 If a student decides not to participate in the concert after paying this amount, the bond will be forfeited and you will be liable for any additional costume that have been bought for you.
- 7.6 Should costume costs be below what you have paid for costumes in your bond, then you will be refunded the balance.
- 7.7 If students take more than 1 class per week, it is likely additional amounts will be due when costumes are issued.
- 7.8 Most costumes for the End-of-Year Concert are bought in bulk from overseas, often months before the concert so late enrolments in classes may not be able to be costumed.
- 7.9 All costumes hired for the concert must be returned on the night of performances or to the studio in the week after this.
- 7.10 Mid-Year Concert is performed in class uniform.
- 7.11 Elite troupes will have additional costume requirements.

## 8. Uniform

- 8.1 Cathy-Lea uniform is required for school-aged dance and performing arts classes. (See Cathy-Lea uniform list for details).
- 8.2 Ready Set Move, Ready Set Dance and Ready Set Ballet uniform is available from Cathy-Lea office.
- 8.3 There is no uniform required for adult classes.
- 8.4 There is no uniform required for private Music lessons.
- 8.5 Some uniform items are available from the Cathy-Lea office.
- 8.6 Other items can be purchased from local specialist dance shops such as Energetiks at Fountain Gate or Total Dance in Clyde.
- 8.7 Second-hand uniform sales are available via "Cathy-Lea Buy and Sell" Facebook page.

## 9. Privacy

- 9.1 Staff are unable to give out personal details of clients.
- 9.2 Please advise staff of any court orders or confidentiality matters that may affect your child.
- 9.3 Photos of students may be used on our social media sites, website or local papers with Christian names and initials only.





## 10. Communication

- 10.1 It is parents' responsibility to stay informed about studio activities.
- 10.2 Clients must provide a current email address for communication on enrolment, and update the office with any changes through the year.
- 10.3 A minimum of TWO contact phone numbers should be provided so we have options for contact in case of an emergency.
- 10.4 Weekly emailed newsletters will inform parents about Cathy-Lea news and upcoming events.
- 10.5 All parent communication should occur via the office staff in person, or via phone 9704-7324, or via email [office@cathy-lea.com](mailto:office@cathy-lea.com)
- 10.6 Teachers should not be approached at any time. Parents may leave message for teachers in person at the office or via the office email [office@cathy-lea.com](mailto:office@cathy-lea.com)
- 10.7 For Child Safety, teachers should not be contacted via social media or mobile phone.
- 10.8 Parents are encouraged to join the 'Cathy-Lea Parents' Facebook page.(Go to Cathy-Lea Dance Music Drama on Facebook).

## 11. Safety

- 11.1 Cathy-Lea Studios is committed to child safety. We have a Child Safe Policy.
- 11.2 Staff are trained in Child Safe practice and have Working with Children Checks.
- 11.3 Staff practise Safe Dance teaching methods and work to provide a safe learning environment for students.
- 11.4 Most staff are trained in first aid, CPR, asthma and anaphylaxis management.
- 11.5 Students should inform teachers of any pre-existing injuries or of any pain or discomfort develops during class.
- 11.6 In the case of an accident, Cathy-Lea staff will administer 1<sup>st</sup> aid and seek appropriate medical treatment.
- 11.7 Parents will be responsible for any costs incurred in the process of administering emergency medical care.
- 11.8 The registration fee includes individual private health cover for students.

## 12. Class viewing

- 12.1 Parents should not enter studio spaces at any time.
- 12.2 School-aged students should be dropped off and picked up from within the foyers at the start and end of classes.
- 12.3 As our foyers have limited space, we ask that parents and other family members of school-aged children do not stay on the premises during classes.
- 12.4 Parents of pre-school-aged students are welcome to stay for the duration of classes, but do not have to do so.
- 12.5 All studios have a viewing window for occasional parent viewing.
- 12.6 Regular extended class viewing is not permitted, as it can distract and unsettle children, affect students' confidence, and detract from learning.
- 12.7 For Child Safety and copyright reasons, classes cannot be filmed.

## 13. Behaviour

- 13.1 Cathy-Lea is a place where everyone should feel safe and welcome.
- 13.2 We encourage kindness and positivity among our students and parent community.
- 13.3 We value tolerance, fairness, diversity, inclusivity and equal opportunity.
- 13.4 Behaviour and language of students and parents should support and reflect studio values.
- 13.5 Students or parents who speak or act in a way that does not reflect these values may be asked to leave the studio.
- 13.6 Our Zero Tolerance Policy is displayed around the studios.



## TESTIMONIALS

**We've been creating stars since 1991. Here's what people say about us:**

*"I highly recommend Cathy-Lea Dance Works. They have dance classes for the **absolute beginners** to the **advanced** with very **dedicated, talented, passionate and qualified teachers**. I am glad to have found a dance school filled with such **positive energy**" - Rebecca*

*"What a great place to be for the last 10 years! Our daughters have developed **excellent skills**! Not only in performing arts but **key life skills**. **Respect for others, self discipline, confidence**. They also have **fun!**" - Steve*

*"**Great variety** of all performing arts classes for **all abilities** with **fantastic teachers** and staff that make classes **enjoyable** whilst learning new **skills** and **building confidence**". - Michelle*

*"What an amazing school that **offers so much** for **everyone**. I love the **confidence** my kids are developing for themselves. Highly recommend the school to anyone and everyone." - Sofia*

*"One leader I look up to is my dance teacher Cathy. Even though she has over 200 students, **she makes time for each and every one of them**. She is kind, patient, organised and hard-working..." - Kayla*

*"The end of year concert is always a highlight where the whole school comes together to **celebrate all students regardless of age, ability, gender or the amount of classes** they may take and **every child is given the opportunity to shine**" - Rachael*

*"There's much to be said about a school that is the **longest running in the area**... My son began dancing here and is now a **professional dancer** on a **cruise ship** sailing through the Americas and Mediterranean! Whether for **fun, fitness, competition or career**, if you are looking for **quality performance tuition** for children of all ages and abilities, contact Cathy-Lea Dance Works". - Julia*



Register for a **FREE TRIAL** or **ENROL NOW** at [www.cathy-lea.com](http://www.cathy-lea.com)

## BALLET, TAP, JAZZ

Presentation is a part of the discipline of Dance and performance.

Please note the uniform requirements for your child's class/es.

Energetiks Fountain Gate hold a list of our current uniform requirements. (Downstairs between Myer and lower carpark)



### GIRLS :

**Junior Leotard : Level 1 - 7 (Silver Medal /Grade 5)** – Energetiks vibrant green wide-strapped camisole leotard

**Senior Leotard : Level 8 (Silver Star / Grade 6 and above)** - black wide-strapped camisole leotard

plus

- **Ballet** Juniors : vibrant green mock wrap skirt & long-sleeved wrap top (optional)  
Seniors : black wrap skirt & long-sleeved shrug or tight-fitting plain black top (optional)  
salmon pink footed ballet tights (*available from Cathy-Lea office or a Dance shop*)  
pink leather split sole ballet shoes (*purchase from a Dance shop*)  
(*elastics on shoes for level 1 - grade 4, ribbons for grade 5 and above – optional for class*)
- **Jazz** tan/beige matte dance tights (*available from Cathy-Lea office or a Dance shop*)  
green & black bike shorts (*Energetiks brand*)  
tan split sole slip-on Jazz shoes (*Energetiks or Bloch brand preferred*)
- **Tap** tan/beige tights (*available from Cathy-Lea office or a Dance shop*)  
tan tap shoes (*low heel for junior levels only, higher heels for level 6 and above*)  
vibrant green & black bike shorts (*Energetiks brand*)

**Hair** must be tied in a neat bun for all Ballet, Jazz and Tap classes with vibrant green scrunchie (juniors) or black ribbon (seniors).



### BOYS :

- **Top** Energetiks vibrant green and black singlet or plain black singlet  
option for Ballet - white capped sleeve leotard

plus

- **Ballet** black leggings or bike shorts (no loose fitting pants), white leather ballet shoes with thin white socks (pulled up to calf)
- **Jazz** black bike shorts or Energetiks "Matthew" shorts  
black split sole slip-on (*Energetiks or Bloch brand preferred*)  
tan dance socks
- **Tap** - black bike shorts or Energetiks "Matthew" shorts  
black lace-up tap shoes with black socks

**Hair** must be neatly off face.

## OTHER CLASSES

All Ready Set Dance uniform (except shoes) available at Cathy-Lea office.

- **Ready Set Move**
  - purple RSM t-shirt and any black pants or leggings. Bare feet. Ballet or Jazz shoes (optional)
- **Ready Set Dance**
  - Girls : pink and Blue RSD frilled dress, RSD pink & blue crossover (optional), white socks or tan tights, tan Jazz shoes, tan Tap shoes
  - Boys : blue RSD t-shirt, black pants or shorts, black jazz shoes, black lace-up tap shoes
- **Ready Set Ballet**
  - Girls : pink and Blue RSD frilled dress, RSD pink & blue crossover (optional), white socks or pink tights, pink leather Ballet shoes
  - Boys : blue RSD t-shirt, black pants or shorts, white leather Ballet shoes
- **Theatrical Classes (Drama, Acting, Musical Theatre)** - Cathy-Lea t-shirt, any black pants or leggings (any style), black socks, black shoes
- **Hip Hop / Commercial** Cathy-Lea t-shirt, black pants or leggings (any style), black canvas high top sneakers
- **Acrobatics**
  - Girls : vibrant green leotard (Junior) or black leotard (Senior), vibrant green & black bike shorts, bare legs
  - Boys : contrast singlet (vibrant green and black ), black bike shorts
- **Contemporary** - vibrant green leotard (Junior) / black leotard (Senior), bike shorts or black leggings, bare feet, foot thongs or pivots  
Boys – as for Acrobatics
- **Open / Adult Classes & Instrumental Music** - no set uniform, optional Cathy-Lea t-shirt

**Hair** must be neatly tied up off face for all classes.



## OPTIONAL UNIFORM

**Underwear :** Energetiks vibrant green crop top can be worn under leotards.  
No other bras, crop tops or underwear should be visible under leotards.

**Overwear :** Activated Industry leggings, ¾ sleeve tops and tight-fitting Cathy-Lea singlets may be worn over leotards in class.

Cathy-Lea jackets and track pants are optional apparel to wear to and from dancing, but not in dance classes.

**Elite Team :** Optional - *Cathy-Lea Elite Team* printed Addison singlet  
*Note – due to discontinued styles, we are no longer wearing ‘elite shorts.’*

*Ready Set Dance uniform (except shoes) are available from the Cathy-Lea office.*

*Other items should be bought from specialist dance stores such as ‘Energetiks’ at Fountain Gate or ‘Total Dance’ in Clyde North.*

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## HOW TO ENROL

Please ensure you have read and agree to our policies and procedures prior to enrolling.

### Dance and Drama students enrol via our website

3. Click 'ENROL NOW' at [www.cathy-lea.com](http://www.cathy-lea.com)  
You will receive an email confirming your enrolment.
4. Pay your class deposit of \$20 deposit per class or \$100 total deposit (whichever is lesser) to:  
Cathy-Lea Dance Works, BSB : **033 341** Acct : **509 535**, Reference : client surname & initial  
*Alternately new students can register for a free trial before enrolling, but places in classes will only be held if the enrolment process is completed and a class deposit is paid.*

### Instrumental Music students enrol via Google form

3. Complete [this enrolment form](#)  
*Note : This is not an automated enrolment and is subject to office processing times.*
4. Pay \$15- annual registration fee to :  
Cathy-Lea Dance Works, BSB : **033 341** Acct : **509 535**, Reference : client surname & initial

### What happens next?

Dance and Drama students:

An invoice will be emailed to you once your enrolment has been processed.  
Pay the balance of your fees by the invoice due date to receive the discounted Advance Payment Rate.

Music students:

You will be contacted by a Music teacher to arrange an individual class time.  
Class fees are paid directly to your Music teacher.

### Notes :

Fee payments can be made via direct bank deposit, or via cash or credit card in our Street Front office.  
Deposits are not refundable and will hold your place in a class until the beginning of the term only.  
Accounts not paid in full prior to the first week of term will revert to the Standard Rate.



## WELCOME TO THE CATHY-LEA COMMUNITY

Register for a FREE TRIAL or ENROL NOW at [www.cathy-lea.com](http://www.cathy-lea.com)

